# DETAILED INSPECTION CHECKLIST

FA SC     STMT TEXT

915          EXPEDITIONARY AIRFIELD
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915 01     ADMINISTRATION

915 01 001   Does the unit satisfactorily meet the administrative requirements defined in the NAMP?   Does a review of the CSEC 3500 area checklist reflect compliance?
Reference
CNAF 4790.2, chap 10.7

915 01 002   Has a local SOP been published?
Reference
NAVAIR 00-80-T-115, par 1.3.4

915 01 003   Are sufficient personnel available to ensure minimum crew manning levels at all times?
Reference
NAVAIR 00-80T-115, par 1.4.1

915 01 004   Does the Branch maintain a current copy of certification documentation for all installed equipment?
Reference
NAVAIRINST 13800.12C, SECNAV M-5210.0

915 01 005   After each aircraft arrestment, is all data recorded onto the quarterly engagement report for submission to NAWC Lakehurst NJ? Is a negative report submitted quarterly if no arrestments occur?
Reference
NAVAIRINST 13810.3E

915 01 006   Are effective procedures established to ensure that all incoming correspondence (letters, publications, etc.) are routed to the proper agency and acted upon promptly?
Reference
SECNAVINST 5216.5D, par 1-1.2.C

# DETAILED INSPECTION CHECKLIST

915 02      TRAINING

915 02 001    Does the Maintenance Training Program satisfactorily meet the requirements defined in the NAMPSOP?   Does a review of the CSEC 200 program checklist reflect compliance?
Reference
CNAF 4790.2, chap 10.1

915 02 002    Are all personnel assigned to the EAF section CPR Qualified?
Reference
NAVAIR 00-80-T-115

915 02 003    Is the Marine Sierra Hotel Aviation Readiness Program (M-SHARP) used to track and monitor the Training and Readiness events for all Expeditionary Airfield Technicians assigned to the Squadron?
Reference
NAVMC 3500.14C, 800.2, 801.1B

915 02 004    Has a T&R designation letter been completed for all Designations (Quality Assurance, Production Control, etc.)?
Reference
 NAVMC 3500.113, par 2.5

915 02 005    Is the Training and Readiness (T&R) syllabus evaluation form used and retained for 2 years?
Reference
NAVMC 3500.14, par 206.1 & 218.1.D.2.A; NAVMC 3500.45, APPENDIX A

915 02 006    Is the airfield vehicle operator's course completed annually and documented, if applicable?
Reference
NAVMC 3500.113

915 03      SUPPLY/TCC/CALIBRATIONS/HAZMAT

915 03 001    Is a Responsible Officer (RO) appointed in writing by the Commanding Officer?
Reference
MCO 4400.150, chap 1, 5(f)

DETAILED INSPECTION CHECKLIST

915 03 002   Are the Table of Basic Allowance (TBA)/ assets being properly documented
and inventoried by the section?
Reference
MCO 4400.177F (TBA), chap 7;  TBA update provided by APX 10/3 on
031715

915 03 003   Does the Mobile Maintenance Facilities Program satisfactorily meet the
requirements defined in the NAMP?   Does a review of the CSEC 5500 area
checklist reflect compliance?
Reference
CNAF 4790.2, chap 3, 3.2.2.16; MCO 13670.1C, par 4

915 03 004   Has the section designated, in writing, personnel to submit/sign requisitions
and receipt for materials?
Reference
MCO 4400.150

915 03 005   Does Material Control satisfactorily meet the requirements defined in the
NAMP?   Does a review of the CSEC 3700 program checklist reflect
compliance?
Reference
CNAF 4790.2, chap 9; NAVSUP P-485 Vol II and III

915 03 006   Does the Tool Control Program satisfactorily meet the requirements defined
in the NAMPSOP?   Does a review of the CSEC 1300 program checklist
reflect compliance?
Reference
CNAF 4790.2, chap 10.12

915 03 007   Does the Naval Aviation Metrology and Calibration (METCAL) Program
satisfactorily meet the requirements defined in the NAMPSOP?   Does a
review of the CSEC 2000 program checklist reflect compliance?
Reference
CNAF 4790.2, chap 10.18

915 03 008   Does the Hazardous Material Control and Management (HMC&M) Program
satisfactorily meet the requirements defined in the NAMPSOP?   Does a
review of the CSEC 2200 program checklist reflect compliance?
Reference
CNAF 4790.2, chap 10.19

DETAILED INSPECTION CHECKLIST


915 04          MAINTENANCE/PRODUCTION CONTROL

915 04 001    Does the Technical Directive (TD) Program satisfactorily meet the
              requirements defined in the NAMPSOP?   Does a review of the CSEC 2600
              program checklist reflect compliance?
              Reference
              CNAF 4790.2, chap 10.10


915 04 002    Is a dedicated radio network available for recovery operations?  Is the
              system functionally tested daily prior to flight operations?
              Reference
              NAVAIR 00-80T-115


915 04 003    If installed, is an aircraft emergency alarm system functionally tested with all
              related agencies on a daily basis prior to flight operations?
              Reference
              NAVAIR 00-80T-115


915 04 004    Does runway crew leader maintain current copies of aircraft recovery
              bulletins? Are work center personnel trained in their usage?
              Reference
              NAVAIR 00-80T-115


915 04 005    Is there a daily journal on hand to provide concise, chronological record of all
              activity pertaining to inspection, operation, and maintenance of all EAF or
              Shorebased systems?
              Reference
              NAVAIR 00-80T-115


915 04 006    Is the daily journal reviewed by the OIC or NCOIC weekly, and Runway
              Supervisor or Maintenance Control Chief daily?
              Reference
              NAVAIR 00-80T-115


915 04 007    Do Visual Information Display System/Maintenance Action Form
              (VIDS/MAF) procedures comply with established guidelines?
              Reference
              CNAF 4790.2, par 6.2.2.1 & 15.1


915 04 008    Does Maintenance/Production Control satisfactorily manage the
              maintenance program in accordance with the requirements defined in the
              NAMP?   Does a review of the CSEC 2900 and 3000 area checklists reflect
              compliance?
              Reference
              CNAF 4790.2, 5.1; chap 10.17

915 04 009   Does the Foreign Object Damage (FOD) Prevention Program satisfactorily meet the requirements defined in the NAMPSOP?   Does a review of the CSEC 1200 program checklist reflect compliance?
Reference
CNAF 4790.2, chap 10.11

915 04 010   Does the Corrosion Prevention and Control Program satisfactorily meet the requirements defined in the NAMPSOP?   Does a review of the CSEC 1400 program checklist reflect compliance?
Reference
CNAF 4790.2, chap 10.13

915 05   LOGS AND RECORDS

915 05 001   Is an Aeronautical Equipment Service Record (AESR) established for all equipment?
Reference
CNAF 4790.2, fig 5-30

915 05 002   Does Logs and Records satisfactorily meet the requirements defined in the NAMP?   Does a review of the CSEC 3300 program checklist reflect compliance?
Reference
CNAF 4790.2, chap 10.7

915 06   QUALITY ASSURANCE

915 06 001   Does the Quality Assurance Audit Program satisfactorily meet the requirements defined in the NAMPSOP?   Does a review of the CSEC 800 program checklist reflect compliance?
Reference
CNAF 4790.2, chap 10.7

915 06 002   Does the unit satisfactorily meet the Safety Program requirements defined in the NAMP?   Does a review of the CSEC 900 program checklist reflect compliance?
Reference
CNAF 4790.2, par 7.5.2; OPNAVINST 5100.19; OPNAVINST 5100.23

915 06 003   Does the Naval Aviation Maintenance Discrepancy Reporting Program (NAMDRP) satisfactorily meet the requirements defined in the NAMPSOP?   Does a review of the CSEC 1000 program checklist reflect compliance?
Reference
CNAF 4790.2, chap 10.9

915 06 004   Does the unit satisfactorily maintain the Central Technical Publications
Library in accordance with the requirements defined in the NAMP?   Does a
review of the CSEC 1900 area checklist reflect compliance?
Reference
CNAF 4790.2, par 7.5.1; NAVAIR 00-25-100